STRATHCLYDE (CAMPHILL) HOUSING SOCIETY LIMITED MANAGEMENT COMMITTEE'S REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

Registered Housing Association No. 190

Financial Conduct Authority No. 2048RS

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LEGAL AND ADMINISTRATIVE INFORMATION

Registration Particulars:	
Financial Conduct Authority	From 1 st August 2014 The Industrial and Provident Societies Act 1965 is repealed and is superseded by the Co-operative and Community Benefit Societies Act 2014
	Registered Number 2048RS
Scottish Housing Regulator	Housing (Scotland) Act 2010 Registered Number 190
Registered Address:	12 Royal Crescent Glasgow G3 7SL
Accountants:	K M Stewart Financial Services Ltd Chartered Accountants 7 Royal Crescent Glasgow G3 7SL
Auditors:	Hardie Caldwell LLP Chartered Accountants And Statutory Auditors Citypoint 2 25 Tyndrum Street Glasgow G4 0JY
Bankers:	Clydesdale Bank 30 St Vincent Street Glasgow G1 2HL
Solicitors:	The PRG Partnership 12 Royal Crescent Glasgow G3 7SL

REPORT OF THE MANAGEMENT COMMITTEE

For the year ended 31 March 2014

The Management Committee presents its report and the audited financial statements for the year ended 31 March 2014. The legal and administrative information on page 1 forms part of this report.

The Society is registered with the Financial Conduct Authority (No. 2048RS) and with the Scottish Housing Regulator (No. 190).

Committee

The members of the committee during the year to 31 March 2014 were as follows:

 H McAdam
 F McIver
 I Whitelaw – joined 06/11/13

 M Levack
 S Smith
 J Mercer – joined 06/11/13

 H Roarty – left 06/05/14
 P Purvis
 E Scally – left 01/05/13

 G Drummond
 S Gereg
 E Lawson – left 03/08/13

D Martin - left 03/08/13

Principal activity

The principal activity of the Society is the provision of good quality housing on the co-ownership equity sharing principle.

Results

The results for the year are shown in the financial statements, which follow. The format of the Income and Expenditure has been revised to reflect current accounting regulations with all expenditure being shown in this statement. The society has incurred a loss in the year as a result of the payment of Equity payments to members, major repair costs incurred and depreciation charge on the property. The disclosure of the Reserves of the Society has been amplified to reflect the reserves held in respect of the Equity payment position—see notes 1 and 5.

Future Developments

The Society will continue to maintain and invest in its housing stock.

Treasury management

The Society, as a matter of policy, does not enter into transactions of a speculative nature.

Maintenance policies

The Society aims to maintain its properties to a high standard. To this end programmes of cyclical maintenance are carried out to tackle the gradual and predictable wear and tear on building components. These costs are charged to the Income and Expenditure account.

Credit Payment Policy

The Society's policy concerning the payment of its trade creditors complies with the Confederation of British Industry guidelines. The average payment period is thirty days.

Risk Assessment

The Society's Management Committee have conducted their own review of both the major and minor risks to which the Society is exposed and where necessary plans have been put in place to manage and mitigate these risks.

REPORT OF THE MANAGEMENT COMMITTEE (CONTINUED)

For the year ended 31 March 2014

Statement of Management Committee's responsibilities in respect of the financial statements

The Management Committee of the Society is responsible for preparing the financial statements in accordance with applicable law and regulations.

Legislation requires the Management Committee to prepare financial statements for each financial year. The Management Committee has elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the Society and of the surplus or deficit of the Society for that period. In preparing these financial statements, the Management Committee is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue
 in business.

The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the financial statements comply with legislation. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure of information to auditors

So far as the Management Committee is aware, there is no relevant audit information of which the Society's auditors are unaware, and each member has taken all the steps that he or she ought to have taken as an officer in order to make themselves aware of any relevant audit information and to establish that the Society's auditors are aware of that information.

Auditors

Hardie Caldwell LLP have agreed to offer themselves for re-appointment as auditors of the Society.

On behalf of the Committee of Management

Margaret Levack (Secretary)

Date:

AUDITORS' REPORT TO THE MEMBERS

For the year ended 31 March 2014

Independent Auditor's Report to the Members of Strathclyde (Camphill) Housing Society Limited

We have audited the financial statements of Strathclyde (Camphill) Housing Society Limited for the year ended 31 March 2014 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accounting Practice).

This report is made solely to the members of Strathclyde (Camphill) Housing Society Limited, as a body, in accordance with the Co-operative and Community Benefit Societies Act 2014. Our audit work has been undertaken so that we might state to the Society's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society and the Society's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Management Committee and the Auditor

As explained more fully in the Statement of Management Committee's Responsibilities set out on page 3, the Management Committee is responsible for the preparation of the financial statements which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Society's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Management Committee; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Management Committee's Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Society's affairs as at 31 March 2014 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with the Co-operative and Community Benefit Societies Act 2014, The Housing (Scotland) Act 2010 and The Determination of Accounting Requirements 2012.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Co-operative and Community Benefit Societies Act 2014 require us to report to you if, in our opinion:

- a satisfactory system of control over transactions has not been maintained; or
- the Society has not kept proper accounting records;
- · the financial statements are not in agreement with the books of account; or
- we have not received all the information and explanations we need for our audit.

Cellela CY

Hardie Caldwell LLP Statutory Auditor

eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Citypoint 2

25 Tyndrum Street Glasgow G4 0JY

Date: 10 September 2014

INCOME AND EXPENDITURE ACCOUNT

For the year ended 31st March 2014

		<u>2014</u>	<u>2013</u>
	Notes	£	£
TURNOVER	2	102,537	106,293
Operating costs	2	(128,217)	(149,020)
OPERATING (LOSS)/SURPLUS	2	(25,680)	(42,727)
Interest receivable and similar income	2	1.407	<u>1,645</u>
		(24,273)	(41,082)
Interest payable and similar charges		<u>(2,945)</u>	(3,605)
(DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION		(27,218)	(44,687)
Tax on surplus on ordinary activities	4	1	4
(DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES AFTER TAXATION		(27,217)	(44,683)
Transfer (to) / from reserves	5	3,268 (23,949)	1,848 (42,835)
Revenue & Designated Reserve brought forward	·	601,390	644,225
Revenue & Designated Reserve carried forward		<u>577,441</u>	<u>601,390</u>

None of the Society's activities were acquired or discontinued during the current period and previous year.

The Society has no recognised gains or losses other than the (loss)/surplus for the current and previous years.

The notes form part of these financial statements.

BALANCE SHEET

31st March 2014

		<u>201</u>	14	20	013
	Notes	£	£	£	£
FIXED ASSETS:					
Housing properties					
- Cost less depreciation	6		827,333		828,333
CURRENT ASSETS:					
Debtors	7	15,846		25,887	
Cash at bank and in hand		197,708		233,302	
CREDITORS: Amounts falling		213,554		259,189	
due within one year	8	38,371		51,871	
and wining one your	Ü	202211		51,071	
NET CURRENT ASSETS			<u>175,183</u>		207,318
TOTAL ASSETS LESS CURRENT					
LIABILITIES:			1,002,516		1,035,651
					, ,
CREDITORS: Amounts falling					
due after more than one year	9		<u>70,236</u>		<u>76,154</u>
			£932,280		£959,497
			<u> </u>		<u> </u>
CAPITAL AND RESERVES:					
Called up share capital	_		165		165
Revenue reserves	5		482,537		506,486
Designated Reserves Restricted reserves	5 5		94,904 354,674		94,904
Resultied leselves	,		334,074		<u>357,942</u>
			£932,280		£959,497
These financial statements were approved behalf by	by the Com	mittee of Man	agement on	and sig	gned on their

Margaret Levack

Secretary

Philippa Purvis

Committee Member / Chairperson

Helen McAdam

Committee Member

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2014

1. ACCOUNTING POLICIES

Introduction and Accounting Basis

The principal accounting policies of the Society are set out below:

Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and financial reporting standards and comply with the Determination of Accounting Requirements 2012 and the Statement of Recommended Practice (SORP) Accounting by Registered Social Housing Providers, (updated 2010).

Fixed assets - housing land and buildings

Housing properties' are capitalised at cost. The development costs of housing propert	les include the following:
☐ Cost of acquiring land and buildings	
☐ Development expenditure	
☐ Interest charged during development on loans raised to finance the schemes	
☐ Amounts equivalent to capital acquisition and development administration costs	3
☐ Amount equivalent to capital clerk of works costs	

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less residual value of each asset evenly over its expected useful life as follows:

Property - 2% Straight Line Furniture, Fittings & Heating Installation - 15% Reducing Balance

Grants

Housing Association Grants (HAG) received from Scottish Housing Regulator in respect of capital expenditure of approved schemes are deducted from the costs of acquisition of the assets. The HAG is repayable following the sale of each property, but will often be restricted to the net proceeds of the sale. The HAG would be subordinated behind any private loans charged on these properties.

Loans

Mortgage loans are advanced by lenders under the terms of the individual mortgage deeds in respect of each property or housing scheme. Advances are available only in respect of those developments, which have been given approval for Housing Association Grant by the Scottish Housing Regulator.

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2014

1. ACCOUNTING POLICIES (Contd)

Restricted Reserves

Tenant's Equity Reserve

The reserve represents the Society's liability in respect of equity payments at the end of the financial year.

Designated Reserves

1. Grant Reserve

This reserve reflects amount of HAG repayable on the sale of all houses.

Turnover

Turnover represents rental income receivable.

NOTES TO THE FINANCIAL STATEMENTS

2. Turnover, operating costs and operating surplus and surplus before taxation by class of business	nd operating s	urplus and surpl	us before taxatio	n by class of busin	less		
	Turnover £	Operating costs	Operating (deficit) £	Interest receivable £	Interest Payable £	(Deficit) before taxation £	2013 Total £
Income and expenditure from letting - Housing accommodation	102,537	(128,217)	(25,680)	1	(2,945)	(28,625)	(46,332)
Other income and expenditure - Interest receivable	1	1	,	1,407	ŧ	1,407	1,645
Total	102,537	(128,217)	(25,680)	1,407	(2,945)	(27,218)	(44,687)
2013	106,293	(149,020)	(42,727)	1,645	(3.605)	(44,687)	

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2014

3. PARTICULARS OF INCOME AND EXPENDITURE FROM LETTINGS

	201	4	2013
	£	£	£
Income from lettings			
Rent receivable net of	106 614		107.610
Identifiable Service Charges Service charges receivable	106,614		107,619
Service charges receivable	-		-
Gross Rents Receivable	106,614		107,619
	•		•
Less: Rent Losses from Voids	4,077		1,326
NY -4 VN 4 VN N E.T.		100 507	106 202
Net Rents Receivable		102,537	106,293
Revenue Grants from Communities			
Scotland		-	_
Total Income from Lettings		102,537	106,293
Transdituus on Votting Astivities			
Expenditure on Letting Activities			
Management	87,800		82,736
Routine maintenance	8,224		13,236
Major repairs expenditure	8,621		11,100
Property Depreciation	1,000		1,000
Equity Payments	22,572		40,948
Total Evnanditura on Lattings		120 217	140.020
Total Expenditure on Lettings	•	128,217	149,020
Operating (Deficit) on Letting			_
Activities		(25,680)	(42,727)
			

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2014

4. Tax on Deficit on ordinary activities

2	2014 £	2013 £
Current tax:		
UK Corporation tax based on the results For the year at 20% (2013: 20%)	(1)	(4)
Over provision in previous year	· • • • • • • • • • • • • • • • • • • •	-
Previous year tax repayment	<u></u> (1)	<u>-</u> (4)

The Society is a fully mutual Co-operative and as such the Corporation tax charge only relates to non-housing activities.

Factors affecting tax charge for the period:

The tax assessed for the period is lower than the standard rate of corporation tax as explained below:

Interest received chargeable to tax	•	-
Surplus on ordinary activities multiplied by the standard rate of corporation tax at 20% (2013: 20%)	-	-
Effects of: Relief for interest paid on loan Over provision in previous year Tax refund	- (1)	- (4)
Current tax charge for the period	(1)	(4)

5. Reserves

	Opening Balance £	Expended In Year £	Released In Year	Transfer (to)/from Reserves £	Closing Balance £
Revenue reserve Designated reserves:	506,486	(27,217)	-	3,268	482,537
Grants received	94,904	-	_	_	94,904
Restricted reserve	357,942	-	-	(3,268)	354,674
	959,332	(27,217)	-	799	932,115

Restricted reserves represent funds to pay out Equity payments. During the year £22,572 of equity payments were made and additional contingent liabilities of £19,304 recognised.

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2014

6. Fixed Assets

Housing properties	Housing Properties held for letting
Cost	£
1 April 2013	873,326
Disposals during year	·
31 March 2014	873,326
Depreciation	
1 April 2013	44,993
Disposals during year	-
Charge for the year	<u>1,000</u>
31 March 2014	45,993
Cost less depreciation	
31 March 2014	827,333
1 April 2013	828,333
Housing Association Grant	
1 April 2013 and 31 March 2014	_
Net book value	
31 March 2013	828,333
1 April 2014	827,333

None of the Association properties were held under lease.

The net book value of fixed assets includes £209,149 (2013: £209,149) in respect of capitalised finance costs.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014 £	2013 £
Rent control account	15,429	25,485
Less bad debt provision	15,429	25,485
Prepayments	416	391
Tax refund	$\frac{1}{15,846}$	$\frac{11}{25,887}$

There were no amounts falling due after one year.

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013 £
	£	
Scottish Government loan	13,842	21,764
Members' deposits	13,904	14,129
Trade Creditors & Accruals	10,625	<u>15,978</u>
	<u> 38,371</u>	<u>51,871</u>

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2014

9. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

		2014 £	2013 £	
•	Scottish Government Loan	<u>70,236</u>	<u>76.154</u>	
	Amounts falling due in more than five years			
	Repayable by instalments Scottish Government Loan The Loan has been secured by specific charges on that rates of interest of 3.13 % (2013 – 3.13%) in instal		<u>nil</u> vas repayable	
	In one year or less Between one and two years Between two and five years In five years or more	13,842 13,842 41,526 14,867 84,077	21,764 21,764 54,391 	
10.	Auditors' Remuneration			
	The remuneration of the auditors	3,770	3,800	
	Remuneration of the auditors in respect of services other than those of auditors	2,730 6,500	<u>-</u> 3,800	
11.	Employees			
	Average monthly number of employees:			
	Cleaning Staff (until 02/08/13) Caretakers	2014 3 2 5	2013 3 2 5	
	From the 2 nd August 2013, the society stopped employir	ng cleaners directly and starte	d using cleaning	contractors instead.
	Employee Costs:	£	£	
	Wages & Salaries Social security costs	9,323 _246	8,672 121	

No members of the Society were in receipt of any remuneration during the year.

9,569

<u>8,793</u>

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2014

12. Share Capital

	2014	2013
Shares of £5 fully paid and issued at		
beginning of year	165	165
Shares issued during year	-	_
Shares cancelled in year		<u>-</u>
Shares issued at end of year	<u>165</u>	<u> 165</u>

Each member of the Society holds one share of £5 in the Society. These shares carry no rights to dividend or distributions on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Society. Each member has a right to vote at members' meetings.

13. Capital Commitments

Amounts contracted for but not provided in the accounts amounted to £Nil (2013: £Nil). Amounts authorised by the Committee of Management but not contracted for amounted to £Nil (2013: £Nil).

14. Contingent Liabilities

At 31 March 2014, the Society had a contingent liability in respect of HAG, which will be repayable on the sale of all houses. In addition the Society has a contingent liability in respect of potential Equity payments. See reserves note 5.

15. Housing Stock

The number of units in Management at 31 March 2014 was as follows:-

	2014	2013 No.
	No.	
Rehabilitation	33	33
New build	0	0
	_33	33

16. Related Parties

Some members of the Committee of Management are also tenants of the Society. The tenancies of these members are no different from any other tenant.

Appendix 1

STRATHCLYDE (CAMPHILL) HOUSING SOCIETY LIMITED

INCOME AND EXPENDITURE ACCOUNT

		2014		<u>2013</u>
	£	£	£	£
Rental Income		102,537		106,293
Other Income Interest received		_1,407		1.645
more de l'occived				1,645
		103,944		107,938
Expenditure Wages, NIC & Cleaning Management Fees Telephone Postage, Stationery & Advertising Repairs & Renewals Major repairs expenditure Sundry Expenses Auditors Remuneration Accountancy Legal Fees Professional Fees Depreciation Rates & Insurance Heat & Light Equity Payments Bad Debts	9,569 10,890 31 317 8,224 8,621 2,853 3,770 21,120 27,932 3,468 1,000 5,454 2,396 22,572		8,793 12,488 33 415 13,236 11,100 2,068 3,800 20,160 26,340 1,651 1,000 4,822 2,166 40,948	
		<u>128,217</u> (24,273)		149,020 (41,082)
Finance Costs Bank Charges Loan Interest Interest on overdue Tax	111 2,834	<u>2,945</u>	114 3,491	<u>3,605</u>
(Deficit) on ordinary activities before taxation		(27,218)		(44,687)
Tax on surplus on ordinary activities		1		4
(Deficit) on ordinary activities after taxation		(27,217)		$(\overline{44,683})$
Transfer (to) / from reserves		3,268		1,848
		(23,949)		(42,835)
Revenue & Designated Reserve brought forward		601,390		644,225
Revenue & Designated Reserve carried forward		577,441		601,390

Appendix 2

STRATHCLYDE (CAMPHILL) HOUSING SOCIETY LIMITED

HOUSING COST AND FINANCE STATEMENT

FOR THE YEAR ENDED 31ST MARCH 2014

(A)	2014	<u>2013</u>
COST OF HOUSING ACCOMMODATION	£	£
COST	÷	
At 1st April 2013 Disposals	465,900	465,900
31st March 2014	£465,900	£465,900
HOUSING ASSOCIATION GRANT		
At 1st April 2013 Repaid	(94,904)	(94,904) ————————————————————————————————————
As at 31 st March 2014	£(94,904)	£(94,904)
INTERNAL FUNDING ACCOUNT		
At 1st April 2013 Movement During year	(1,111,272) _37,488	(1,122,955) 11,683
At 31st March 2014	(1,073,784)	(1,111,272)
REVALUATIONS ON RELETTINGS		
At 1st April 2013 Movement during year	494,141 <u>382</u>	484,375 <u>9,766</u>
At 31st March 2014	494,523	<u>494,141</u>
<u>DEPRECIATION</u>		
At 1st April 2013 Charge for Year Eliminated on disposals	(44,993) (1,000)	(43,993) (1,000)
At 31 st March 2014	<u>(45,993)</u>	(44,993)
NET BOOK VALUE OF HOUSING ACCOMMODATION At 31st March 2014	£(419,907)	£(420,907)
UNPAID INTEREST ON LOANS ISSUED BY LENDERS CAPITALISED BY LENDERS		
At 1 st April 2013 Capitalised during year.	209,149 	209,149
At 31st March 2014	£209,149	£209,149

Appendix 2

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STRATHCLYDE (CAMPHILL) HOUSING SOCIETY LIMITED

HOUSING COST AND FINANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31st MARCH 2014

(B)	<u>2014</u>	<u>2013</u>
FINANCE OF HOUSING ACCOMMODATION	£	£
Loans and Accrued Interest on Loans By Scottish Homes		
At 1st April 2013 Interest accrued during year Repaid during year	97,919 2,834 (16,676)	119,627 3,492 (25,200)
At 31 st March 2014	<u>£84,077</u>	£97,919
REVALUATION RESERVE		
At 1st April 2013 Reduction in Cost Grant Repaid Additions / (Reductions) to reserve on relettings Amount distributed to past members during year Transfer from Income & Expenditure Account during year	(4,021,105) - - 382 (22,572)	(4,087,296) - - 9,766 (41,494)
At 31st March 2014	£(4,043,295)	£(4,119,024)
	£(3,959,218)	£(4,021,105)